

**Exeter Public Library - DRAFT  
Trustees Meeting  
April 17, 2018**

Present: L. Haslam, D. Leonard, S. Canty, M. McEntee, B. Young, M. Lafreniere, L. Wyskiel  
Absent: J. Peschel, L. Wilson

**Call to Order:** 6:30

Barbara opened the meeting with a roll call. She said that she felt that the last meeting was very uncomfortable. Martha agreed. Martha stated that the new trustees have good ideas and they need to be listened to. She said that disagreements should not be taken personally. Barbara agreed and said that we should all begin with a clean slate. It was agreed that if a Trustee want to put something on the agenda, he/she must contact the Board Chair.

Barbara mentioned that Jim had brought to her attention the fact that the agenda that the Trustees have been using does not match with the agenda in the official Bylaws. It was voted to change the order of discussion in the Bylaws to match up with the order on the monthly agenda that the Trustees have been using for many years.

**Correspondence:** Hope received a letter from a young boy, James, who stated that he loved the library.

**Minutes:** The minutes of the March meeting were accepted with two corrections. The treasurer did not resign; her term was up. Julie's last name is Avant.

**Director's Report:**

Family Story Time (all ages) are held every Monday & Thursday at 11:00 am and are going very well and enjoyed by all! Preschool Story Time (ages 3 yrs. old & up) are held every Tuesday and Wednesday at 10:00 am and 2:00 pm. Open art is every Monday and Friday from 11:30-4:30 pm. These are open to all ages. Materials and instructions are provided.

Jean, Denise, Julia and I met today with Greg Bisson from the Exeter Recreation Department, Tanisha Johnson from the Y and Jill Sweeney-Bosa from Water Street Bookstore to develop plans for future cooperative ventures for children and teens. We discussed summer plans and cross posting of programs, as well as working on some joint programs.

**Adventures School Vacation Week in the Children's Room:**

- April 23 through April 28, Scavenger Hunts with prizes all week
- Finding Dory movie, Monday April 23 at 9:30AM
- Ferdinand movie, Thursday April 26 at 9:30AM
- Special art project and group board games, Tuesday April 24 and Friday April 27
- All ages Story Time, Wednesday April 28 at 10AM and 2PM

The Page-turners (9 & 10-year-olds) have just about finished painting their ceiling panels. The tiles will be put in place as soon as all of the children have finished.

The children's sewing group, ages 8 and older, meets once a month. Their next project is making stuffed animals.

Lego Club will have mini introduction program during vacation week with more meetings planned for May.

The next Movies & Munchies (a movie for all ages) is May 9 showing The Incredibles at 1PM.

Tonight is the last night for AARP tax help for 2018. They will be back in February of 2019.

The Teen Scene will host a Marvel Movie Marathon for April School Vacation Week. Every weekday at 1:30 pm we will screen a Marvel movie. On Thursday, we will feature movies at 1:30 pm and also during our regular EPL LOVES YA program from 3-5 pm.

The EPL LOVES YA April programming schedule is as follows; the April 5<sup>th</sup> teen's choice movie will be Marvel's Spiderman Homecoming, on April 12<sup>th</sup> & 19<sup>th</sup>, in honor of National Stress Awareness Month, we will offer Meditation Stone Rock Painting and Wax Paper Lantern making, and finally on April 26<sup>th</sup> we will offer pretzel games in celebration of National Pretzel Day.

Our High School Book Group will discuss The Blood Red Snow White on May 12<sup>th</sup>.

Regina Delany and Claudia Altemis performed an Irish music program this afternoon with attending. They are a favorite.

I have been attending meetings concerning Services to Senior through the NH State Library and from those meeting we are planning several workshops in the fall for seniors, such as ID theft, fraud, and other scams presented by AARP.

Tech Teach is going strong with many new patrons seeking help with their devices.

Beth has setup a Brain Games table for adults which include jigsaw puzzles, word games and coloring books.

We are continuing to show movies on the first and third Mondays of the month alternating between a newly released movie and a classic film.

On April 11 the Evening Book Group discussed The Handmaid's Tale by Margaret Atwood. The Morning Book Group will also discuss The Handmaid's Tale on May 16<sup>th</sup> and on May 23<sup>rd</sup> at 10 am both groups will see the movie. On April 18<sup>th</sup> the Morning Book Group will discuss Irena's Children and on the next day watch movie The Courageous Heart of Irena Sendler. In May the Evening Book Group will read In the Great Green Room: The Brilliant and Bold Life of Margaret Wise Brown and each bring in a favorite Margaret Wise Brown children's book to the meeting.

Since we do several of our programs including our annual Town-Wide Harry Potter Picnic in Founders Park and we have a number of staff members with green thumbs, we asked for and were given the OK to care for and add to the plantings around the statue in Founders Park.

The Friends of the Library met on Tuesday April 10. Their next meeting is Tuesday May 8 at 6:30 pm. They are planning a Welcome Tea for new Friends tentatively on the morning of Tuesday June 5<sup>th</sup> in the library. They hope to encourage more people to join.

I had a telephone meeting with SMP, the architects, to discuss some changes to the exterior design and the interior, as well to ask for suggestions on how present the project at the next go-round. They will be getting back to us with some updates and changes.

All our programs are free and open to the public

**Operating Statement:**

- Hope explained the Operating Statement. She said the first page is called "Sources of Funding". This includes the Appropriation from the town, as well as the amount of money that is owed to the library from the Historical Society. She calls these "real money". The rest of the page includes money that we hope to receive. These amounts are simply guesses and are considered "not real money".
- The second page is expenses; ie: what we have spent, as well as what we expect to spend. However, the budget in a public library is flexible. That means that money can be moved between lines.
- The Trustees felt that Hope's explanation was excellent.
- The Operating Statement was accepted.
- Jim was absent from this meeting but he had sent an email to Barbara concerning some suggestions for policy changes. Barbara will discuss two of them tonight.
- The first has to do with the library Trust Funds that are held in trust by the town's Trustees of the Trust Funds. Hope handed out a list of the funds with the amount of money in each one. There are approximately 11 old Trust Funds that the library owns. The principal of each of these funds cannot be spent. Only the interest can be spent and only for certain things as stipulated by the person who gave us the fund. Jim feels that a fund report should be put online along with the meeting minutes. After discussion, the trustees voted unanimously not to put this report online. The interest from the funds is always put in the Operating Statement. And the report is published each year along with all the other town funds in the Annual Town Report.
- At the same time, it was decided that the Trustees might like to find a way to take ownership of these Trust Funds so that they could possibly be used in the future. The Trustees voted to ask Hope to look into this.
- The second suggestion from Jim concerns the funds in the Edward Jones accounts. He feels that these should be placed online also. It was discussed that libraries do not typically do this since it gives a false picture. The funds are all designated for something specific, ie: building renovation, children's books, emergencies, ect. The Trustees plan on using the money designated for the renovation for the renovation. However, they voted unanimously to discuss that money only in conjunction with the renovation.

**Building, Grounds and Technology:**

- Steph suggested that the library might think of purchasing a 3-D printer. Hope said she would look into it.

**Finance and Fundraising: -0-****Long Range Plan: -0-**

**Social:** Steph will get in touch with Lisa to see about the Staff Appreciation luncheon.

**Personnel and Policy: -0-****Continuing Business:**

- Hope said she is waiting for Paula Sears to tell her the name of a book to be purchased in her honor as the outgoing Trustee.
- Hope passed out a list of committees with their corresponding members. Hope said that Trustees can choose to be on any committee.
- The updated Internet Access Policy was discussed. It was voted to add the words "...for a small fee" after "Printers are available for patron use." So the entire new sentence will read, "Printers are available for patron use for a small fee." This was voted on and accepted.
- The Unattended Child Policy was then discussed. After fixing the spelling of eye sight, it was voted to accept this policy also.
- Both of these policies will be placed on the website.

**New Business:**

- Hope said that since it was getting late, she would open her discussion on new Trustee orientation at the next Trustees meeting in May.
- Leslie and Denise reported on their attendance at a NHLTA meeting concerning the evaluation of a library director. They plan on meeting along with Marth next week to discuss this further and will bring any results to the next Trustees Meeting.
- Hope invited all Trustees to the annual NHLTA meeting on May 14. The library will pay for Trustees to go. Anyone who is interested needs to talk to Hope.
- Barbara will be the liaison for the Friends of the Library.

The meeting was adjourned at 8:24 pm. **The next meeting will be May 15 at 6:30 pm.**

**Pam Darlington**